

Faulty/Damaged Item Declaration Form

This form is used to record specifics in relation to a claimed/reported fault or damage to a product which you (the customer) have received from us (the vendor). It is important that you complete this form with **detailed information**.

Please provide us with your name, order reference and email address for validation:

Please give a detailed explanation of the fault/damage:

Include photos of the product fault/damage (if possible)

Please give a detailed report of the current product packaging condition:

Include photos of the product packaging

I confirm that the above is accurate and that I have made all efforts to repackage the item (in full original packaging with all accessories) in a condition that would ensure no further damage to either product or packaging. I understand that the item in question may be repaired for resale by the vendor and additional damage to product or package may hinder this ability which I may be liable for.

Signed: _____

Print: _____

Date: _____